

# CALFRESH (CF) PROGRAM

## REQUEST FOR POLICY/REGULATION INTERPRETATION

**INSTRUCTIONS:** Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other:	5. DATE OF REQUEST: Jan 3 , 2013	NEED RESPONSE BY: Jan 11, 2013
2. REQUESTOR NAME: Suzanne Garcia	6. COUNTY/ORGANIZATION: San Luis Obispo County	
3. PHONE NO.: 805-781-1895	7. SUBJECT: Interview Requirements when receiving CF ICT	
4. REGULATION CITE(S): ACL 11-22	8. REFERENCES: (Include ACL/ACIN, court cases, etc. in references) NOTE: All requests must have a regulation cite(s) and/or a reference(s).  ACL 11-22, ACL 12-26	
9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):		

We have a CalFresh ICT policy question. When a participant requests that an ICT be sent to our county from another county, is there ever an instance where a mandatory face-to-face interview needs to be conducted in the receiving county? We were under the impression that if it was a major change in circumstances, such as new CalFresh Household members requesting aid, etc. that a face-to-face interview would need to be completed.

Can you please clarify if ever and when a mandatory CalFresh ICT face-to-face interview needs to be completed?

### 10. REQUESTOR'S PROPOSED ANSWER:

No, there is no need for a face to face interview unless there is conflicting information that needs to be cleared up,

### 11. STATE POLICY RESPONSE (CFPB USE ONLY):

Correct. All County Letter (ACL) 11-22 implemented a new Inter-County Transfer process and outlined sending and receiving county's responsibilities. Those responsibilities do not include the requirement to have a face-to-face interview. Additionally, according to ACL 12-26 regarding face-to-face interview waivers, counties must now offer the option of a telephone interview in lieu of a face-to-face interview at intake and recertification. Exceptions are when the applicant requests a face-to-face interview, and when the county determines a face-to-face interview is necessary to clarify a condition of eligibility.

### FOR CDSS USE

DATE RECEIVED:

1-02-13

DATE RESPONDED TO COUNTY/ALJ:

1-03-13

# CALFRESH (CF) PROGRAM REQUEST FOR POLICY/REGULATION INTERPRETATION (Continued)

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<input type="checkbox"/> Policy/Regulation Interpretation		
<input type="checkbox"/> QC		
<input type="checkbox"/> Fair Hearing		
<input type="checkbox"/> Other:		
2. REQUESTOR NAME:	6. COUNTY/ORGANIZATION:	
3. PHONE NO.:	7. SUBJECT:	
4. REGULATION CITE(S):	8. REFERENCES: <i>(Include ACL/ACIN, court cases, etc. in references)</i> NOTE: All requests must have a regulation cite(s) and/or a reference(s).	